



Aroostook County Action Program

We Make Life Better!

Home Energy Assistance Program (HEAP)

207-768-3053

energy@acap-me.org



What you need to bring to your HEAP Appointment:

If you live in **subsidized housing** and the **heat is included**:

- **Unexpired Photo ID** for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- **Current HUD Recertification** paperwork
- **Signed Permission to Share Personal Information** form sent with appointment letter

If you live in **subsidized housing** and you **pay own heat**:

- **Unexpired Photo ID** for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- **Proof of all income** for **entire** household for the 3 or 12 months prior to the month of the appointment.
- **Fuel vendor** name, account number, and name on the account (It must be in a household member's name.)
- **Signed Permission to Share Personal Information** form sent with appointment letter

If you **rent** and the **heat is included**:

- **Unexpired Photo ID** for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- Name, address, and phone number of your **landlord**
- **Proof of all gross income** for **entire** household for the 3 or 12 months prior to the month of the appointment.
- **Signed Permission to Share Personal Information** form sent with appointment letter



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If you **rent** and the **heat is not included**:

- **Unexpired** Photo ID for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- Name, address, and phone number of your **landlord**
- **Proof of all gross income** for **entire** household for the 3 or 12 months prior to the month of the appointment.
- **Fuel vendor** name, account number, and name on the account (It must be in a household member's name.)
- **Signed Permission to Share Personal Information** form sent with appointment letter

If you **own** the place that you live:

- **Unexpired** Photo ID for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- **Proof of all gross income** for **entire** household for the 3 or 12 months prior to the month of the appointment.
- **Fuel vendor** name, account number, and name on the account (It must be in a household member's name.)
- **Signed Permission to Share Personal Information** form sent with appointment letter

If you are a **Roomer/Boarder**: (usually aren't responsible for heat or lights)

- **Unexpired** Photo ID for Primary Applicant (The person who is signing the documents.)
- **Social Security Cards** (or acceptable proof for it) for **everyone** in the household
- **Current light bill** if responsible for paying for lights (even if it is not in your name)
- **Proof of all gross income** for **entire** household for the 3 or 12 months prior to the month of the appointment.
- **Rental receipts** for the prior **60 days**
- **Signed Permission to Share Personal Information** form sent with appointment letter

Still have questions? Contact us at 768-3053 or energy@acap-me.org